

CALIFORNIA DEPARTMENT OF FORESTRY & FIRE PROTECTION

San Benito-Monterey Unit

2221 Garden Rd., Monterey CA 93940

(831)333-2600

(831)333-2660 FAX



Dear Seasonal Employee,

Thank you for your hard work and dedication this year. As the 2007 fire season draws to a close, we must prepare for next year's training plan and classes. In order to achieve this, we ask that you do the following:

1. **Review the 2007/2008 BEU Training Plan.** The Training Plan can be found at your station or on the web at [www.beustraining.org](http://www.beustraining.org) . Ask your Captain for the Unit Training Plan. If you would like a copy sent to you please e-mail me at [Reno.DiTullioJr@fire.ca.gov](mailto:Reno.DiTullioJr@fire.ca.gov) . I will send you a copy and add you to our mailing list. This is an excellent resource for you to schedule and attend training during the winter.
2. **Remember – You are responsible for keeping all of your certifications current.** Hazardous Materials Refresher, CDF CPR/AED and EMT recertification's are scheduled to assist you in keeping current. You are invited to attend any of the Continued Professional Training dates listed below.
  - Continued Professional Training #1  
January 14-18, 2008  
0830-1700 hrs  
Expanded Dispatch, Monterey HQ
  - Continued Professional Training #2  
February 25-29, 2008  
0830-1700 hrs  
San Lorenzo Park, DeAnza Room, King City
  - Continued Professional Training #3  
March 10-14, 2008  
0830-1700 hrs  
Hollister PD, Hollister

If your EMS certifications are due to expire in 2007/2008 make it a priority to register for these classes to maintain currency. To register, complete the registration form in the Training Plan and submit to the BEU Training Division. Remember, these classes fill up quickly so don't delay.

3. **You are also responsible** for keeping your training file current. Please fax or mail copies of any certification acquired outside of BEU to the Training Office at 831-333-2660. This includes EMT and CPR cards acquired out of unit.

If you have any questions and or concerns, please contact your supervisor.

Sincerely,

A handwritten signature in black ink, appearing to read 'Reno DiTullio Jr.', written in a cursive style.

Reno DiTullio Jr.  
Chief of Training, BEU